Steering Group Meeting

New National Library Platform for Iceland

Date/Time	October 18th 2019, 1-2 pm
Location	Consortium of Icelandic Libraries (CIL), Reykjavík
Meeting Topic	2nd Steering Group Meeting
Participants	Brad Rogers, Ingibjörg Steinunn Sverrisdóttir, Ingibjörg Rögnvaldsdóttir, Pálína Magnúsdóttir and Sveinbjörg Sveinsdóttir (minutes taker)

1. Meeting Agenda

1. Approval of meeting minutes
2. General Project Overview
3. Sierra – current status and important issues
4. Inspire – current status and important issues
5. Implementation timeline
6. DRD status
7. Project Risk
8. Next meeting
9. Other Issues

2. General Project Overview

Meeting minutes from 11 September were approved. The minutes will be made available on landskerfi.is.

2.1 Sierra

Most of the current work at Innovative is focused on developing and testing the automation for record cataloging and management

a. Bibliographic records and items –testing has proven that almost all record management can be done using existing automation tools in Sierra
   i. Most of the bib and item record management has been prototyped, and are being tested
   ii. Relies on a number of scheduled processes that will run each day, some process monitoring and reporting will be added into the design, so that we know when something doesn't run successfully
b. Authorities will use existing functionality, so there's very little risk
c. Patron record creation will rely on new automation that works with the National Registry, and that work has not started yet. Automation will be built by a newly hired experienced programmer, based in Emeryville, CA office

Staff at CIL have been very busy the last weeks working on various configuration- and mapping tables etc. needed for Training 2 circulation and circulation parameters, which will take place 5-7 November.

During Training 1 slowness was encountered in Sierra Web. Similar experiences were made on a different site. Innovative Development is working to resolve the matter, they have installed monitoring tools on CIL site.

2.2 Inspire – current status

Inspire 2.0 code was "released" early last week but is not live in a production setting yet. It is in beta testing at two academic libraries
- Hillsdale College (Mossey Library)
- Cairn University (Masland Library)

As soon as they are live for public use, Brad will share the URLs.

There is a need for better CIL visibility into the status of Inspire development. Currently Inspire development is not sharing much information. CIL has pointed out it is necessary for trainers and project manager at Innovative to have more information on Inspire. Inspire team has responded to this by offering training sessions to Sierra staff. Ways to improve communication on Inspire to CIL:

a. Monthly demos of s/w.
b. Brad will review weekly "sprint" reports and forward key information to CIL
c. Conference calls every other week.
d. Open to other suggestions as well.

CIL will participate in Inspire Working Group for Consortia, which is in the making.

3. Implementation Timeline

Inspire, assuming it is selected, is a really key driver in both the final system architecture for the national library system for Iceland, and also the key driver of the timeline. The project- and timeline is currently very Sierra focused and lacks all details about rollout of Inspire Delivery. Brad has set up a meeting with Chris Lang Chief Strategy Officer who is in charge of both Operations and Product Management at Innovative in order to get clarifications on the delivery timeline.

4. DRD Status

Innovative is facing challenges getting through the next (and hopefully final) round of revisions and reviews of the DRD. The parties have set a goal to finalize the DRD by November 15.
At the request of CIL, Brad will meet with the product team to see if "pieces" of the DRD can be delivered early for CIL review, but he is not too optimistic about that.

Inspire Testing environment for CIL is planned for November.

5. Project Risk

The schedule is currently the greatest project risk. It is dependent upon Inspire development. Innovative needs to present a realistic delivery date for Inspire.

6. Next Meeting

Next meeting will be on Wednesday 20 November at 2 pm Icelandic time. Brad Rogers will try to attend in person.