Steering Group Meeting

New National Library Platform for Iceland

Date/Time	November 20th 2019, 2 – 3:30 pm
Location	Consortium of Icelandic Libraries (CIL), Reykjavík
Meeting Topic	2nd Steering Group Meeting
Participants	Brad Rogers, Ingibjörg Steinunn Sverrisdóttir, Ingibjörg Rögnvaldsdóttir, Pálína Magnúsdóttir and Sveinbjörg Sveinsdóttir (minutes taker)

1. Meeting Agenda

1. Approval of meeting minutes
2. General Project Overview
3. Sierra – current status and important issues
4. Inspire – current status and important issues
5. Implementation timeline
6. DRD status
7. Project Risk
8. Next meeting
9. Other Issues

2. General Project Overview

Meeting minutes from 18 October were approved. The minutes will be made available on landskerfi.is.

Main issues currently in progress:

- Contract Addendum: Commitment in writing to different phases of Inspire Delivery. To be signed after the DRD has been finalized.
- DRD and project plan: a new final target date is needed.
- Data migration
- Circulation and library configuration
- Library approvals: Cluster location and patron privacy
- Inspire testing environment attached to "School" cluster

A first draft of the Contract Addendum from Innovative was shared with the steering group. It includes major milestones for Inspire Discovery delivery:

- 30 November 2019: Hands-On Preview, 1 Inspire Discovery attached to the "School" cluster
- 29 February 2020: Hands-On Preview, 3 Inspire Discovery attached to 3 Sierra clusters
- 30 April 2020: Complete delivery of "Phase 1" functionality, as specified in the DRD
- 30 June 2020: Complete delivery of "Phase 2" functionality, as specified in the DRD
- 31 August 2020: Complete delivery of "Phase 3" functionality, as specified in the DRD
- 15 January 2021: Complete all training materials and training sessions for Inspire Discovery

- **31 January 2021: Complete delivery of "Phase 4" functionality, as specified in the DRD. This phase will complete the delivery of committed go-live functionality**
- 31 January 2021: Complete transition of Inspire Discovery from hosting in the United States, to hosting in Europe
- 31 March 2021: System Go-Live possible
- 30 June 2021: Complete delivery of "Phase 5" functionality, as specified in the DRD

The project is delayed until end of March 2021 (was originally planned for middle of 2020). CIL will be compensated for extra costs encountered due to delayed delivery. Penalties will be included in the contract in order to ensure delivery on time. Phase 4 functionality will be in place before Go-Live, earlier only phase 3 was planned. Two months of testing follow after phase 4 delivery. A commitment from CIL to move to Inspire will be in place once the agreement has been signed.

2.1 Sierra

Training 2 on circulation configuration took place earlier this month. Prior to that second data load of bibs and items had taken place.

Workflows for cataloguing and authorities have been established. Workflow for patrons is nearly completed - Brad explained patron registration for first account and integration with the Icelandic National Registry.

Major tasks currently being worked on at CIL are data migration and library system configuration. Catalogers outside CIL are heavily involved in the processing of reviewing the Bib data.

CIL Library system configuration planned for November and December:

Verkefni til að setja upp Skolar, öll grunnskólasöfn í Hafnarfirði og 3-4 óskyld söfn
Ákveða söfnin
Skilgreina dilka
Location Served / Branches
Setja upp starfsmannanotendur
Draga út eintök sem fengu ekki eintakategund (Review file)
Setja upp lánþegastöður
Setja upp útlánareglur
- Bönn og fleira
Setja upp tilkynningar og rukk
Branch addresses
Frátektarstillingar
Lokunardagar
Útbúa lánþega með útlán, vanskil, frátektir, o.s.frv. Mismunandi stillingar

CIL Data Migration tasks in progress and ahead:

Bókfræði
Eintakalausar færslur - skoða og lagfæra forsögn
Material type almennar og sértækar prófanir
174.953 eru án material type, finna orsök og bæta forsögn
Cat svið - prófa
Greinifærslur - prófa
- Forsögn fyrir mæður, börn sjást ekki út frá mömmunni
Einstök tónverk - skoða sérstaklega
Flokkstölur, 082. þarf að skoða 092 einnig
CLO og ORI sviðin í Aleph - ákveða hvort sviðunum verður eytt
Indexar fyrir höfunda - ákveða hvort að við viljum núverandi uppsetningu. Þ.e.a.s. Sér index fyrir íslenska höfunda og annan fyrir alla höfunda. Vinna samanburð á hvað er í Aleph og hverju náum við fram í Sierra til að ná fram heildarsýn.
Höfundasvið, deilisvið 1 og 7 hvað er til ráða. Deilisvið 1 hefur fengið aðra merkingu hjá LOC. Ragna búin að senda bréf sem er í athugun hjá LOC, bíðum átekta og sjáum hverjir möguleikar okkar eru. Gætum þurft að sættast við tvö deilisvið eða jafnvel eitt
Nafnmyndir - á eftir að skoða á dýptina. Vantar ákvörðun frá LOC og fleira.
Almennar prófanir á bókfræðigögnum
Eintök
Almennar prófanir
- Strikamerki
- Eintakategund
- Verð
- - Skoða sérstaklega auraskiptingu (punktar og kommur)
- Lýsing
- Volume - hugsa út fyrir boxið
Ný gögn fyrir Monicu
Þarf að gera data dictionary fyrir hvert gagnasett úr Aleph Z-töflum. (Tímafrekt)
Holdings
Vendor
Acquisitions
Serials
Circulation data - á að koma með öðrum gögnum í byrjun árs, sama dagsetning og BIB og items

2.2 Inspire – current status

Hillsdale College **Mossey Library** is live with Inspire, https://hills.na.innovativeinspire.com/
Cairn University Masland Library is still in beta testing. Both libraries rolled the discovery system out in a kiosk mode.

Inspire Working Group for Consortia – has not come about yet.

CIL Inspire testing environment attached to Skolar cluster is in place. Innovative plans a "walk-through" with a trainer to get CIL acquainted with the environment.

Once CIL has been introduced to the Inspire testing environment and processes established for reporting issues and receiving feedback on those, CIL can start reviewing Inspire functionality continuously. That activity as well as participation in the planned Working Group for Consortia will be a major activity at CIL. The other two major activities are Data Migration and Library System Configuration. As they will have to be ran in parallel, CIL needs to plan accordingly. Concerns have been raised at Innovative that CIL may not have the needed resources to be as effective participant in the Inspire development process as needed. CIL admits to heavy workload

but explained that this activity as well as others, depend heavily upon active participation from the libraries and the user community.

An issue related to displaying Icelandic book-covers in Inspire was discussed. Inspire will make use of Google book covers for displaying book-covers. Icelandic book-covers are not available there. Brad will consult with Monica Brady whether they can be configured to display from the Marc record. CIL may also have to discuss the issue with the Association of Icelandic publishers. They do not deliver Marc records to the libraries, the libraries with the National- and University Library of Iceland in the lead catalogue Icelandic materials from scratch. The database of book-covers from the publishers is limited in terms of resolution and quality.

The National- and University Library is currently purchasing large e-book packages (~15.000 titles). Further information may be needed in order to make sure this data can be made available in Inspire.

3. Implementation Timeline

See General Project Overview.

4. DRD Status

CIL sent a reviewed DRD to Innovative on 15 November. Innovative has not yet committed to a new target date for a final delivery on their behalf. Part 1, Inspire is the challenge here. Currently one big on-line working session, where the parties would go through the DRD point by point is planned but date for this has not been set.

5. Project Risk

The completion of DRD, project plan and contract addendum contribute greatly to the project greatest risk, Inspire delivery.

A new project risk was identified, displaying of Icelandic book-covers in Inspire. In order to make Inspire visually pleasing Icelandic book-covers need to be in place upon Go-Live.

6. Next Meeting

Next meeting will be held on Friday 10 January 2020 from 2 - 4 pm Icelandic time. Brad Rogers will attend via phone from his offices.